

DRAFT

Longdon, Queenhill and Holdfast Parish Council

Minutes of Meeting held on Monday 3rd September 2018 at Longdon Village Hall

Present: Cllrs Thatcher (Chairman), Austin, Beswick, Griffiths, Mansbridge, Unwin, Taylor

In Attendance: Vicky Fowkes (minute taker, acting clerk) Sarah Hart (new clerk)

1. Apologies: Cllr Merchant (accepted)

Cllr Merchant has not attended a meeting since May which brings her close to the 6 month disqualification period.

Action: Clerk to check 6 month end date and contact Councillor Merchant

2. Declarations of Interest

a) Councillor Dispensation Request. Councillors were given a dispensation form by the acting clerk to complete for a four year period.

b) Pecuniary and Other Disclosable Interests - None

c) AOB for item 12 – Drainage issue – to discuss next steps

3. Adoption of Minutes of the meeting of July 2nd 2018

Agreed and signed as a true record of that meeting.

Outstanding matters arising: None

4. Financial report and establishment of Finance Working Group

Finance working group established Cllrs Unwin, Griffiths and Thatcher. Clerk as RFO will also be in attendance. First meeting Wednesday October 31st 7:30

5. Sarah Hart introduced as new Parish Clerk. Cllrs Unwin and Thatcher will provide clerk support.

6. New web manager has successfully transferred clerk e-mail address to new clerk. This can also be done for councillor e-mails. Gaining access to the LQH website is proving difficult – it appears messages are not getting through to the previous manager who holds all the access information.

Action: Clerk to contact previous web manager to request access details.

Action: Cllrs to send clerk preferred e-mail options who will then forward on to web manager.

7. Nothing new to report on the faster broadband. This item is now being taken forward by a private group for a small area of the parish and no further action by the council is required.

8. The Lengthsman has requested purchase of a new VAS battery – there are currently 2 shared between 2 units so one is often off because the battery is charging. All Cllrs in favour.

The lengthsman is 6 weeks overdue on installing play equipment. He has been away for some of this period and has said he will do the work

Action: Clerk to order new VAS battery.

Action: Clerk to contact Lengthsman to chase up play equipment installation.

9. No new planning applications.

10. CALC Information and updates from other agencies

a. The acting clerk reminded councillors that next year is an election year.

b. & c. **Action:** Cllrs Mansbridge and Beswick will complete the SWDP questionnaire and Open Space Assessment.

11. No parishioners present.

12. AOB

a. Longdon GL20 6AR blocked ditches.

Survey team have completed a thorough investigation of the drainage system (see attachment), however the ditches are still causing a problem and in some places are too close to the road. Jack Adams is now the named contact for this.

Action: Cllr Unwin to arrange a site meeting with Jack Adams to show him the issue and discuss next steps.

b. Smell pollution the Rampings area.

Also raised on behalf of residents in the Rampings – the removal of dead animals (for which there is a licence) is causing an unbearable smell. This has been reported to Environmental Health who have been out and issued a deodorising spray to be used by the licensee. This does not seem to be working. Residents are unable to use their gardens, hang out washing or have windows open. Cllr Thatcher suggested sourcing a device to measure smell to provide evidence of the level of smell and how often it occurs.

Action: Clerk to send a letter to local, district and county councillors, Environmental Health, and MP to highlight the issue and see whether further steps can be taken to rectify this.

13. Future council meetings

Date of next meeting: Monday 5th November 2018 at 7.30pm

Mondays 7:30pm:

2019:

7th January,

8th April,

13th May Annual Parish Open Meeting and PC Annual Meeting